



## NOTICE OF 2024 ANNUAL GENERAL MEETING (AGM)

Tuesday 7 May 2024, 12-1.30pm

The Social Enterprise Council of NSW and ACT (**SECNA**) Limited will hold its Annual General Meeting (AGM) 12.00-1.30pm on Tuesday 7 May 2024.

**Where: Online** using this [Zoom link](#) (broadcast from SECNA South Eveleigh, Level 1, South Eveleigh Community Building, 2 Davy Rd, Eveleigh NSW 2015, and conducted online to reach all members anywhere in NSW & ACT).

If you think you will have trouble connecting, please email [hello@secna.org.au](mailto:hello@secna.org.au).

### What is the AGM?

The AGM is how industry members most actively influence the way SECNA is managed.

At the AGM, members can hear our Board and CEO talk through the activities of SECNA for the past year, recognise and celebrate the achievements of our community, and consider the challenges and opportunities for SECNA and the social enterprise sector in our state and territory.

Importantly, the AGM sets broad direction for our peak body and it is when industry members elect the directors who will represent the members in the ongoing governance of SECNA.

At the meeting, members will have the opportunity to:

- find out about SECNA's operations and finances
- ask questions about any items on the agenda
- vote on any resolutions proposed including appointing new directors (industry members only).

## Agenda

- Opening remarks and acknowledgements
- Verification of quorum
- Approval of previous annual general meeting minutes
- Chair's report
- Treasurer's report
- CEO's report
- Resolutions to appoint directors
- Other business
- Adjournment

## Supporting Documents

- [SECNA Constitution](#)
- [SECNA AGM Director Nomination Information Pack 2024](#)
- [SECNA Strategic Plan 2023-24](#)
- [SECNA AGM 2023 minutes](#)

## Election of directors

SECNA is a membership-based, not-for-profit company limited by guarantee. The Board of directors is responsible for governing and overseeing the affairs of SECNA.

Previous directors Christina Chun and Jess Moore stepped away from the Board in March 2024, and the Board decided to expand the number of directors on the Board from 7 to 9 at this AGM.

There are 5 director positions available for a 3-year term. A resolution will be proposed regarding each nominee for industry members to consider carefully and vote on. In order for a nominee to be appointed, at least 50% of the industry members present (including proxy votes) must vote in favour.

## How to attend or nominate a proxy: industry members

It is important that every industry member votes.

### ***If you can attend***

If you are an Industry member and plan to attend the AGM yourself, please [register here](#).

If your organisation is an industry member, more than one person can attend the AGM. However, only one of you can vote as your organisation's representative. Please register that person for an industry member ticket.

### ***If you can't attend***

If you are an Industry member and cannot attend the AGM, please nominate a proxy to vote on your behalf, using this [proxy nomination form](#). You can nominate anyone to be your proxy, including the SECNA Chair.

We must receive your proxy form no later than **9.30am Tuesday 7 May 2024** (as per clause 22.1 of the Constitution).

## Associate members

The AGM is for all of our members. If you are an associate member, we would still love you to [register](#) and attend the AGM.

You are not entitled to vote (as per our Constitution) but you are very welcome to ask questions and participate in other ways.

## Other ways to get involved

As there are a limited number of positions on the Board, we encourage anyone interested to consider volunteering their time and skills in other ways. These include helping to organise our second Social Enterprise Festival (on 3 August 2024), participating in our Partnerships Working Group, or volunteering to do specific tasks or projects. Please speak to a SECNA director or staff member or email [hello@secna.org.au](mailto:hello@secna.org.au) if you are interested in discussing this.

## Members right to elect – communications

If you are a member of SECNA, you have the right to elect:  
(a) to receive meeting-related documents in physical form; or  
(b) to receive meeting-related documents in electronic form.

Meeting-related documents include but are not limited to notices of meetings and minutes.

We currently provide all members with electronic copies of meeting-related documents, so if this is your preference, no further action is required. If you would like to receive physical copies of meeting-related documents, please contact us via email at [secretary@secna.org.au](mailto:secretary@secna.org.au)

This notice and any updates are also available on our [website](#).